



REGISTRANT / TAXPAYER RESPONSIBILITIES

All Nevada Motor Carrier registrants must initial each item below. Failure to do so may result in a delay or denial of issuing credentials and/or refunds and subjection to fines for late documentation. All registrants must maintain operational records used to complete the registration renewal and/or IFTA tax return for a minimum of four (4) years from the date the document was submitted.

- Operational records and fuel receipts must be maintained and summarized monthly for each individual vehicle to track all miles traveled, and confirm fuel gallons purchased, even if the vehicle does not leave the State of Nevada.
Copies of logbook records may be requested when claiming a refund for off-road miles.
Odometer readings on each vehicle must be documented daily and used to calculate total miles traveled in each jurisdiction.
IFTA fuel tax returns reporting actual miles traveled and total fuel gallons purchased in each jurisdiction are due each quarter.
If IFTA fuel tax returns are not filed timely or records are not maintained for four (4) years, fines of up to \$2,500.00 per violation may be assessed.
IFTA quarterly fuel tax returns are no longer mailed by the Department.
Refund credit for off-road miles traveled cannot be claimed in some states.
All accounts registered with the Department are subject to audit.
Any Corporation or LLC must also be registered with the Nevada Secretary of State.
Vehicle license plates, cab card(s), and fuel license(s) must be surrendered to the DMV, Motor Carrier Division, when a vehicle is sold or is non-operational.

Signature of Registrant/Taxpayer (Required) Date (Required)
Printed Full Legal Name and Title (Required) Phone (Required)
Motor Carrier Account Number (Required) E-mail Address (Optional)